

# BUDGE BUDGE MUNICIPALITY

OFFICE OF THE COUNCILLORS

71, M. G. Road, Budge Budge, South 24-Parganas. Kolkata - 700 137

www.BudgeBudgeMunicipality.org

Email: chairmanbbm@gmail.com

Phone: (033) 2470-1540

QUOTATION  
NOTICE

## NOTICE INVITING QUOTATION

Quotation No.: 4/BBM/IT/13<sup>th</sup>FC/2013-14

Dated: 05.12.2013

**Sub: AMC of all COMPUTERS, UPS, PRINTERS and SCANNER with Hardware Coverage under 13th F.C. Fund**

Sealed tender in printed form as specified are invited by the Chairperson of Budge Budge Municipality from reliable, resourceful and bonafied contractors with sound technical (I.T. - Hardware) capability for AMC of all Desktop Computers, UPS, Printers and Scanner used by various department of Budge Budge Municipality. The capable vendors shall submit their quotations on or before Tuesday, 10<sup>th</sup> December 2013 within 2 p.m. and to be opened on 3P.M. on the same day.

List of I.T. Hardware articles for AMC :

Sl. No.	Hardware Article	Quantity
1.	Desktop Computer	30 (Thirty ) Nos.
2	UPS	30 (Thirty)Nos
3.	Laserjet Printer	11 (Eleven) Nos
4.	Dot Matrix Printer (132 col.)	2 (Two) Nos
5.	A3 OfficeJet Printer	2 (two) Nos

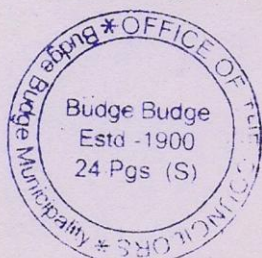
The vendors are advised to submit their credentials along with the rate unit of AMC of above described Hardware Article in following format-

Sl. No.	Hardware Article	Unit Rate of AMC (in Rs.)	Quantity (Nos.)	Amount (in Rs.)
1.	Desktop Computer	...	30.	...
2.	UPS	...	30	...
3.	Laserjet Printer	...	11	...
4.	Dot Matrix Printer (132 col.)	...	2	...
5.	A3 OfficeJet Printer	...	2	...
<b>Total Amount</b>				... (A)
<b>Annual Dusting (Cleaning) charge</b>				... (B)
<b>Total AMC Amount</b>				... (A + B)

**Notes:**

1. Call should be attended within 24 Hours.
2. The maximum coverage of per hardware article will be Rs. 3,000/- (Rupees Three Thousand Only)
3. Municipal Office will pay only additional amount which is beyond Rs. 3,000/-.
4. Dusting (Cleaning) of all above hardware article in a monthly basis.
5. AMC bill should be released in quarterly basis.

Accepting authority does not bind him to accept the lowest quotation and reserves the right to reject any or all the quotations received without assigning any reason what - so -ever and also reserves the right to split up the order among different agencies, if necessary.



*Ref 05.12.13*  
Chairperson

Budge Budge Municipality

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Memo No. 1998/(10)

Date 05/12/2013

Copy forwarded for information & necessary action to:

1. The Vice-Chairman, Budge Budge Municipality .
2. The Executive Officer, Budge Budge Municipality.
3. The Finance officer, Budge Budge Municipality.
4. The Head Clerk, Budge Budge Municipality .
5. The Accountant, Budge Budge Municipality .
6. The Overseer, Budge Budge Municipality.
7. The R.K.C.T, Budge Budge Municipality with a request to display copies of the same in the Municipal Notice Board.
8. The Chairman, Mahastala Municipality. } With a request to display in your Office Notice
9. The Chairman, Pujali Municipality. } Board for wide publication
10. The I.T. Coordinator , Budge Budge Municipality with a request to upload the copies of the same at our official website, i.e. www.BudgeBudgeMunicipality.org



05.12.13  
Chairperson,  
Budge-Budge Municipality

05/12/2013